

**VILLAGE OF ARLINGTON  
APPLICATION FOR CONDITIONAL USE PERMIT**

Per Zoning Code 13.29-13.38 Fee: **\$300.00**  
Plus cost for registering CUP and attorney/engineering fees

In a separate document, please provide the following information:

- Names and addresses of the applicant, owner of the site, architect, professional engineer, contractor and all property owners of record within 200 feet.
- Description of the subject site by lot, block and recorded subdivision or by metes and bounds; address of the subject site; type of structure; proposed operation or use of the structure or site; number of employees and the zoning district within which the subject site lies.
- Plat of survey prepared by a registered land surveyor showing all of the information required for a building permit and existing and proposed landscaping.
- A statement, in writing, by applicant and adequate evidence showing that the proposed conditional use shall conform to the standards set forth in § 13.37, which include the following:
  - The compatibility of the proposed use with existing development within 300' of the proposed use and within 500' along the same street and development anticipated in the foreseeable future within the neighborhood and conditions that would make the use more compatible.
  - The relationship of the proposed use to the objectives of the Village Comprehensive Plan, as amended from time to time.
  - The importance of the services provided by the proposed facility to the community, if any, and the requirements of the facility for certain locations, if any, and without undue inconvenience to the developer, and the availability of alternative locations equally suitable.
  - The sufficiency of the terms and conditions proposed to protect and maintain the uses in the surrounding neighborhood.
  - The conformance of the proposed development with all provisions of the Zoning Ordinance.
  - Other factors pertinent to the proposed use, site conditions, or surrounding area considerations that the Commission feels are necessary for review in order to make an informed and just decision.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Parcel/Building Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Application received and fee paid on \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Village Clerk